



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES
COA ACCREDITED AGENCY**

Matthew G. Bevin
Governor

275 East Main Street, 3E-C
Frankfort, KY 40621
Phone (502) 564-6852
Fax (502) 564-4653
www.chfs.ky.gov

Vickie Yates Brown Glisson
Secretary

Contract Correspondence Transmittal (CCT)

CCT Number: 17-01	Date of Issue: January 13, 2017
Issuance: Division of Protection and Permanency, Director-Pam Cotton <i>PC</i>	
Key Words/Phrases: Update to CCT 16-09 PCC Tracking-Move Reasons-Temporary Living Conditions	
Attachments/Forms:	

On August 23, 2016, the Division of Protection and Permanency (DPP) released CCT 16-09, which stated, "It is important that PCC tracking be used and updated regularly and timely. This includes [t]emporary living conditions (TLC) that are longer than 24 hours."

The purpose of this transmittal is to revise and clarify this language. A child must be entered into a TLC utilizing the PCC tracking module, when the child is provided care by a respite provider for longer than a two (2) day time period. To ensure timely payments, please ensure that the data entry for these occurs within forty-eight (48) hours of the TLC's occurrence.

If you have any questions regarding this clarification, please contact Gayle Learned via email (gayle.learned@ky.gov) or by telephone at (502) 564-6852, ext. 3608.

